INTERNATIONAL HYDROGRAPHIC ORGANIZATION
MESO AMERICAN & CARIBBEAN SEA
HYDROGRAPHIC COMMISSION

Joint IOCARIBE/MACHC-Circular Letter 05/2020

October 2, 2020

Dear Colleagues:

I would like to remind you and confirm that the **THIRD WEBINAR** (Increasing Data Coverage: Crowdsourced Bathymetry and Data Coverage Polygons) is scheduled for **October 9 to officially start at 10:00 a.m.-12:00 noon EST**. Participants are limited to the designated points of contact, but all interested parties are welcome as observers at this bilingual (English, Spanish) webinar provided by the Interactio video conference platform.

The virtual room, however, will open at 7:30-10:00 a.m. EST to allow participants to test technology. The link to use to access this third webinar on October 9 is:

https://broadcaster.interactio.io/join?code=4th0jl19x6p3lr

It is very important for participants to join the meeting to test their internet connection, microphones and video between 7:30-8:30 a.m. EST on October 9. Any technical difficulties will be resolved between 8:30-10:00 a.m. EST.

Please note that you can use the Interactio Troubleshooter at any day/time *before* the meeting to test your computer compatibility (i.e. audio, video and internet connection) to be sure you are prepared for the meeting.

See the **attached instructions/user guide** for further detail on how to connect to the platform and learn about the layout. Please also see this video (1:43 min) introducing the platform and how to engage (i.e. speak) as a participant during the meeting.

Important Log In Instructions:

Connecting via Computer:
- Please open the link in Google Chrome. (If possible open in Google Chrome Incognito mode, this will automatically prompt you to turn your camera and microphone on).
- Enter your email address, click Next

- Enter your name and surname using the following format, then click Next:
    - First Name: Katie (USA)
    - Last Name: Ries
- Select the event "MACHC Seabed 2030 Webinar 3", click Select
- Allow your microphone to be turned on
- Allow your camera to be turned on
- If you logged in early and want to check your internet speed, click Run Test
- Finally, click Join

Connecting via iPad:
- If you are using an iPad please use Safari for the best experience.
- Follow the same instructions found above.

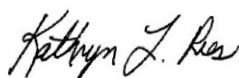**Connecting via Mobile App (LISTENING ONLY - NO SPEAKING CAPABILITY):**
- Download the free Interactio App from the Apple Store or Google Play store or access the web app from your laptop browser.
- Enter the event code MS2030
- Plug in your headphones.
- Open the App and select the Language Channel that you would like to listen

It is *strongly* recommended that participants use a headset if you have one available to avoid echos and other sound disturbances. Please also minimize the number of other web applications you have open while running the Interactio Platform to ensure you have sufficient bandwidth.
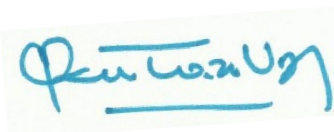
Please find the agenda attached for the meeting (available as well in the MACHC Initiative website at https://www.iho-machc.org/documents/seabed2030_doc.html) and a Interactio User Guide to better familiarize yourselves with this platform that will be used for the meeting.

We look forward to your participation in these upcoming webinars as we work towards becoming one of the first regions to be fully mapped in support of a safe, clean ocean, and sustainable blue economy for all our nations.

Sincerely,

Kathryn Ries
MACHC Chair

Cesar Toro
IOCARIBE of IOC UNESCO Secretary